

**COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD JULY 1, 2000 - JUNE 30, 2001**

1. DEPARTMENT/COURT INFORMATION:

Department/Court: Parks and Recreation

Division/Unit: _____

2. VOLUNTEER PROGRAM BENEFITS:

- a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc.)

No. Vol.	<u>362</u>	Hours	<u>122,531</u>	x	\$15.39	=	<u>\$1,885,752.00</u>
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Types of work performed by GENERAL VOLUNTEERS in this category: _____
See attached

- b. INSTITUTIONAL VOLUNTEERS (this section should include court referrals, honor camp inmates, PIC/RETC, GAIN, etc.)

No. Vol.	_____	Hours	<u>41,941</u>	x	\$ 15.39	=	<u>\$645,471.99</u>
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Types of work performed by INSTITUTIONAL VOLUNTEERS in this category: _____
See attached

- c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels (VCL). If you have such a volunteer, please indicate the position, hours and compensation level below.

Position	Hours	x	VCL	=	Dollar Benefit
_____	_____	x	_____	=	\$ _____

No. Vol	_____	Total Hours	_____	Total Value	\$ _____
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Types of work performed by SPECIALIZED VOLUNTEERS in this category: _____

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

<u>No. of Volunteers</u>	<u>Hours</u>	<u>Dollar Benefit</u>
2a: <u>362</u>	<u>122,531</u>	\$ <u>1,885,752.00</u>
2b: _____	<u>41,941</u>	\$ <u>645,471.99</u>
2c: _____	_____	\$ _____

TOTALS: <u>362 +</u>	<u>164,472</u>	\$ <u>2,531,224.00</u>
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3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer Program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

<u>Item Donated</u>	<u>Value</u>	<u>Item Donated</u>	<u>Value</u>
<u>Books</u>	\$ <u>50.00</u>	_____	\$ _____
_____	\$ <u>270.00</u>	_____	\$ _____

TOTAL VALUE \$ <u>320.00</u>

4. VOLUNTEER PROGRAM COSTS:

- a. Cost of direct supervision of volunteers (total hours of direct supervision times hourly rate of staff person(s) directly supervising program volunteers).

Hours 4613 x Rate \$ 20.00 =

\$ <u>92,260.00</u>

- b. Cost of program coordination (total hours of program coordination times hourly rate of coordinator(s)). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placements and recognition, etc.

Hours 626 x Rate \$ 24.00 =

\$ <u>15,024.00</u>

- c. Other program costs (volunteer training materials/supplies, recognition costs, etc.):

Item	Cost
<u>Hats & Vixars</u>	<u>614.50</u>
<u>Name Tags</u>	<u>264.15</u>
<u>T-shirts / SVRC Coaches</u>	<u>175.98</u>
<u>Patches</u>	<u>70.62</u>
TOTAL OF OTHER PROGRAM COSTS	= \$ <u>1125.25</u>

d. TOTAL OF VOLUNTEER PROGRAM COST = \$ 108,469.25
(add 4a, 4b, and 4c)

5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

a. Total Dollar Benefits of Volunteers, Item 2d (Page 2)	\$ <u>2,531,224</u>
b. Total of Donations to Volunteer Program, Item 3 (Page 2)	\$ <u>320</u>
ADD a + b	\$ <u>2,531,544</u>
c. Subtract Total of Volunteer Program Costs, Item 4d (Page 3)	(\$ <u>108,469</u>)
TOTAL PROGRAM BENEFIT	\$ <u>2,423,135</u>

6. **RECRUITING:**

Please describe your recruiting programs:

News releases, Dept. newsletter, R.V.
magazines, libraries, schools, web, CTN

7. **SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:**

Please describe any special activities and/or achievements your program was involved in during the period of this report:

see attached

8. **VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2001-02:**

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

Increase decent and patrol programs.
Volunteer handbook for staff

9. **GENERAL INFORMATION:**

Name of Person Completing Report: Nancee L. Hanson

Phone Number: 858-694-3044 Mail Stop 029 E-Mail nhanson@co.san-diego.ca.us

Volunteer Coordinator: Nancee L. HANSON

Phone Number: S/A Mail Stop S/A E-Mail S/A

10. **DEPARTMENT CERTIFICATION:**

Dee Holt

DEPARTMENT HEAD SIGNATURE

July 19, 2001

DATE

Volunteer Program
San Diego County Department of Parks and Recreation
2000-2001 Overview

Types of work performed by general volunteers: Open and close parks, mow lawns, clean restrooms, operate blower, weedeater, chipper, log splitter, chain saw, small equipment maintenance, haul trash, work on irrigation, public relations, park rule enforcement, lead tours of school groups and general public, lead hikes, give interpretive programs, oversee work crews, greet guests, collect fees, issue brochures, clear trails and staging areas, parking, patrol, habitat restoration, surveys, security, site repair, lead youth educational/recreational activities and projects, remove graffiti, sweep and rake, paint, garden, historical research, clean barbecues, staff entry booth, create and install kiosks and displays, feed and care for raptors, reptiles and farm animals, maintain attendance, answer phones, data entry, mailings, filing, clerical.

Types of work performed by institutional volunteers: Pick-stick trash, clean grills, remove debris from creeks, spread wood chips and mulch, rake, paint, wash tables, trail repair, weed, cut cattails, prune, dead tree removal, clear brush, split and stack wood, clear fire rings, inventory warehouse, clerical, dig trenches.

Special projects/activities: Processed 33 live-in volunteer applicants. Revised the form for supervisors to report volunteer hours. Revised the volunteer application. Prepared a handbook for new live-in volunteers.

Volunteers help with education programs for school groups at Rancho Guajome Adobe and Los Penasquitos Ranch House. They lead adult tours and help staff the gift shops at both of these historic sites.

More than 10,000 hours were contributed during the Civil War re-enactment at Rancho Guajome Adobe for Independence Day.

Volunteers installed rain gutters and spouts and stained the pavilion at Stelzer Park. A volunteer built a bridge to connect the campground to the nature trail at Guajome Park, and installed a ramp and handrails to an existing bridge.

Grauer School adopted the San Elijo Lagoon and removed ice plant from the preserve. St. Anthony's Church did a major cleanup at Los Penasquitos Ranch House, and a Mt. Carmel student scrubbed and oiled the porch and cleaned the windows. Employees from Lockheed-Martin did a cleanup at Lake Jennings. Institutional and community volunteers worked on both north shore and south shore rehabilitations at Lake Morena. Y Indian Guides cleaned the horseshoe pits at Potrero Park.

Interpretive programs were provided by the San Diego Astronomers, Project Wildlife, Skyhunters, H.O.W.L., San Diego Natural History Museum Canyoneers, Sheriff's Search and Rescue, San Diego Railroad Museum, and numerous experts in historical and other educational fields.

Community Interface Services volunteered at Dos Picos Park and Fallbrook Community Center.

Scout Projects included: several special events at Stelzer Park, including Brownie and Girl Scout Troops stuffing thousands of eggs for the Easter activity; lime washing the Rancho Guajome Adobe, conservation project on the loop trail at Oakoasis; stairs and landscaping at

the wedding knoll at Felicita; thread and pour stone set for the historic bell housing at Rancho Guajome Adobe; fence on Highland Avenue at San Dieguito; removal of exotic plants at San Elijo Lagoon.

Eagle Scouts replaced the willow arbor at Rancho Guajome Adobe, put in horseshoe pits at San Dieguito, completed a project at Flinn Springs, and mounted the historic bell onto the cistern at Rancho Guajome Adobe.

Other youth volunteered to paint and help with parking at Lake Morena and Felicita. Numerous volunteer advisory boards and committees meet monthly. The San Diego County Parks Society continues to support parks and recreation with time and with money.